

Town of Odessa

SPECIAL PRESENTATION (EMERG MANAGEMENT DRAFT)

MONDAY OCTOBER 5, 2009

6:30 – 7:00

Those present at 6:30 PM:

Mayor Kathy Harvey
Council Member Bob Grove
Council Member Betts Jackson
Council Member Lindsay Rice

MINUTES FROM THE REGULAR TOWN MEETING OF MAYOR AND COUNCIL

MONDAY OCTOBER 5, 2009 - 7:00 PM

OLD ACADEMY BUILDING

Those present at 7:00 PM:

Mayor Kathy Harvey
Council Member Bob Grove
Council Member Betts Jackson
Council Member Lindsay Rice

Secretary Barbara Roberts

**MOTION BY LINDSAY RICE, SECONDED BY BOB GROVE TO EXCUSE
COUNCIL MEMBER JOHN FREEMAN FROM THE 10/5/09 REGULAR
MEETING OF MAYOR & COUNCIL**

MOTION CARRIED. VOTE: 4 AYES, 0 NAYS

1 community member, Transcript, Delaware State Police, Rep. Dick Cathcart

- I. Call to Order for Regular Meeting at 6:30 pm
- II. Pledge of Allegiance
- III. Roll Call
- IV. Special presentation for Council – Emergency Operation Plan
 - a. Prior to the regular meeting of Mayor & Council, Jim Weldin presented a brief overview of the Emergency Operation Plan to Council.
- V. Delaware State Police Report – Lt. Logan presented the police reports, attached hereto as attachment A.
 - a. Lt. Logan introduced Lt. Robert Wallace who will now be presenting the police reports at the monthly meeting of Mayor & Council
 - b. Mayor Harvey thanked the Odessa Troop for their additional patrols, and noted she will be contacting the Police for additional patrol coverage for Halloween & Mischief Night.

VI. Approval of Minutes - Regular Meeting Mayor & Council 9/1/09

MOTION BY BOB GROVE, SECONDED BY LINDSAY RICE, THAT THE MINUTES FROM THE REGULAR MEETING OF MAYOR AND COUNCIL ON SEPTEMBER 1, 2009, BE ACCEPTED

MOTION CARRIED. VOTE: 4 AYES, 0 NAYS

VII. Correspondence

- a. Mayor Harvey mentioned that she had sent a letter of condolences to the Kabus family from the Town.
- b. Maryland-Delaware Solid Waste Association letter containing information about possible rate increases at DSWA. Attached hereto as attachment B

VIII. Treasurer's Report

- a. September 30, 2009 Balance Sheets & 3rd quarter Profit and Loss statements. Attached hereto as attachment C & D.
- b. September 30th was the due date for town taxes and delinquent letters were mailed the 1st week in October.

MOTION BY BETTS JACKSON, SECONDED BY BOB GROVE TO ACCEPT THE SEPTEMBER 30th BALANCE SHEET & 3RD QUARTER PROFIT AND LOSS SHEET.

MOTION CARRIED. VOTE: 4 AYES, 0 NAYS

IX. Appointments

- i. Treasurer - none
- ii. Historic Commission (1) - none
- iii. Tree Commission (1) - none

X. Commission Reports

- i. Historic- 9/10/09 (minutes from 8-13-09, attached hereto as attachment E)
- ii. Planning- no Sept. meeting
- iii. Trees- 9/22/09

XI. Old Business

- a. Emergency Operations Plan Draft. Mayor Harvey will contact Jim Weldin again for additional clarification on the Emergency Operations Plan report that pertains specifically to Odessa.
- b. Halloween in the Park. Jessica Norton notified the Town she can no longer coordinate this effort. Two other groups (Tree of Life Church & Moms Club of Middletown) expressed interest, but Council felt as though there was not enough time to fund raise and collect donations this year.

XII. New Business

- a. Eagle Scout Proposal – Fitness Trail Memorial Park. Jeffrey Foster from the Eagle Scouts presented a proposal to build a fitness trail in Memorial Park. He gave a brief synopsis of his plan as follows: (Attached hereto as attachment F)
 - i. Outdoor fitness trail
 - ii. Funding for this project would come from a 5K race, car wash & sponsors.
 - iii. He would be responsible for building & installing equipment.
 - iv. Any excess funds after the trail is built could be used by the Town for maintenance of the trail & equipment
 - v. If the Council agrees to the project, he will have to get further approval from the Boy Scout Council & Troop Leaders.

MOTION BY BETTS JACKSON, AND SECONDED BY BOB GROVE TO ACCEPT THE PRELIMINARY PROPOSAL FROM JEFFREY FOSTER FOR THE CONSTRUCTION OF A FITNESS TRAIL IN MEMORIAL PARK

MOTION CARRIED. VOTE: 4 AYES, 0 NAYS

- b. Snow Removal Proposal – Millcreek Construction. Attached hereto as attachment G

MOTION BY BOB GROVE, SECONDED BY LINDSAY TO ACCEPT THE SNOW REMOVAL PROPOSAL FROM MILLCREEK CONSTRUCTION FOR THE TOWN OF ODESSA

MOTION CARRIED. VOTE: 4 AYES, 0 NAYS

XIII. Executive Session (Personnel Review)

- a. Mayor and Council went into Executive Session at 7:35 PM to discuss the Personnel Review.

MOTION BY BOB GROVE, SECONDED BY BETTS JACKSON AT 7:50 PM TO RETURN TO THE REGULAR MEETING OF MAYOR AND COUNCIL.

MOTION CARRIED. VOTE: 4 AYES, 0 NAYS

MOTION BY BOB GROVE, AND SECONDED BY BETTS JACKSON TO LEAVE THE EMPLOYMENT CONTRACT FOR THE TOWN CLERK UNCHANGED AT THIS TIME.

MOTION CARRIED. VOTE: 4 AYES, 0 NAYS

XIV. Next Meeting's Date and Time:

- a. The next meeting of Mayor and Council will be Monday Nov. 2, 2009

XV. Adjournment

a. Meeting was adjourned at 8:00 pm.

Minutes Submitted: 10/12/09
Date

Secretary

Approved: _____
Date

j:meetings&agenda/2009